**Cyrus Ortiz-Luis**

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### PROFESSIONAL OBJECTIVE

Assistant principal position

### CALIFORNIA ADMINISTRATOR’S PERFORMANCE EXPECTATIONS EXPERIENCE

**Visionary Leadership**

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| 7/2009 - current | *ASB Summer Leadership Retreats*, *VHS* - Developed leadership retreats in which ASB Students trained and utilized leadership skills such as: conflict management, effective communication, event planning, and vision creation |
| 2/2014 - current | *Senior Exhibition coordinator, Vista HS* - Facilitate meetings to redesign program and align it with our site values. The program involves community members, parents, teachers, and students and engages senior students through reflection about their educational experience and accomplishments at VHS |
| 7/2013 | *Band Leadership Retreat*, *Vista Regimental Band and Pageantry Corps* - Utilized support from booster parents to finance band leadership retreat. Designed retreat to allow students and booster parents to gain ownership in their program by creating a mission, vision, and values that guide their decisions |
| 1/2012 - 8/2012 | *Culture Committee coordinator* *VHS* - Co-facilitated meetings with the Vision Team to create values, mission, and vision statements for VHS that are used to direct school wide decisions |

**Instructional Leadership**

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| 8/2006 - current | *Certificated**Teacher, VHS* - NCLB certified to teach physics, geosciences, and biology. Subjects taught at VHS: earth science, lab biology, and IB Environmental Systems and Societies |
| 9/2013 - current | *Instructional Rounds High School Network, VUSD* - Leveraged district wide collaborative network to create site based observational practices throughout VUSD and at VHS. I aided in disseminating the information to the school site. With a unified problem of practice, VHS has been able to focus on specific goals to provide collaborative strategies for professional development |
| 1/2013 - 5/20139/2012 - 5/20133/20085/2007 | *IB Environmental Systems & Societies course* *proposal and curriculum, VHS*. Developed and collaborated with the curriculum and instruction director and council. Integrated Next Generation Science Standards into the course and granted approval of course from VUSD high school curriculum council and school board*VHS STEM partnership with CSUSM* - Helped to coordinate and support after school field trips to CSUSM. Students dissected sheep brains, performed physics demonstrations, and stimulated cockroach legs with music*District earth science benchmarks, VHS* - Designed benchmarks used throughout the district*Earth science curriculum, VHS* - Helped to developed earth science curriculum that has been adopted throughout the district |

**School Improvement Leadership**

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| 4/20142/2013 | *Admin designee, VHS* - Provided behavioral support for students and administrative supervision while administrator was off site*Student Attendance Review Team meetings, VHS* - Shadowed administrator for SART student meetings |
| 8/2012 | *STEM student interest survey, VHS* - Developed and implemented a school wide survey that informed the school on STEM interest which was used to promote the STEM partnership with CSUSM  |
| 8/2010-current | *Technology committee, VHS* - Served on the technology committee that helped to acquire Google Chromebooks and Apple iPad carts for classroom use |

**Professional Learning and Growth Leadership**

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| 1/2014 | *“Creating Leaders in the Classroom”, VUSD “Best Practices”* - Presented workshop to district employees on providing leadership opportunities in the classroom  |
| 1/2013 | *“Tribal Leadership in Education”, VUSD “Celebrating Our Own”* - Presented workshop to district employees on the importance of culture and leadership in school, athletic teams, and clubs |
| 4/2010 | *“Voices From the Field”, Western Regional Noyce Conference* - Presented on a panel about STEM teaching experiences to new STEM teachers |
| 6/07 | *“Recruiting Science and Mathematics Teachers for the 21st Century”, Robert Noyce Scholarship Conference Washington D.C. Conference* - Presented on a panel to provide insight to aspiring STEM teachers |
| Summer/06 | *Student teaching, Rancho Buena Vista High School,* *VUSD* - physics |

**Organizational and Systems Leadership**

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| 1/2014 – 5/2014 | *Master’s thesis: “The Transgender Experience Impact on Secondary School Choice”, CSUSM.* Thesis will provide districts, administrators, teachers, and families with critical information when implementing AB 1266 Pupil rights: sex-segregated school programs and activities law |
| 3/2008 **-** current | ***“****Breaking Down the Walls,” VHS* - Participated in character building program each year to empower students to create a positive and supportive campus climate  |
| 3/2014 - current | *Master schedule, VHS* - Aided administration in developing master schedule |
| 9/2009 - 6/2011 | *School Site Council, VHS* - Collaborated with parents, classified, students and principal to revise expenditures and evaluate school improvement |

**Community Leadership**

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| 8/2007 - current  | *Assistant to the band director, VHS* - Traveled to San Francisco, London/Scotland, and Carnegie Hall, NY. Marching band class 5A 1st place SCSBOA championships in 2011 and 2nd place championships in 2013 |
| 8/2008 - current8/2008 - current7/2009 - current | *Asian Pacific Student Union advisor, VHS* - Organized field trips to UCSD’s Kaibigang Pilipino High School Conference with several north county high schools to encourage Asian and Pacific Islander youth to pursue higher education*Outdoor Club advisor, VHS* - Coordinated camping and backpacking trips to: Zion NP, Grand Canyon NP, Big Sur SP, San Jacinto SP, Sequoia NF, Sierra NF, and Anza-Borrego Dessert SP for students to develop an appreciation and connection for nature and its resources and develop teamwork and camaraderie with peers*ASB Senior Class advisor, VHS* - Coordinated and facilitated the planning of events such as: homecoming dance, senior float, senior cruise, senior breakfast, senior picnic, and Disneyland’s Grad Nite. |
| 11/2012 - current | *Engineering club advisor, VHS* - Provided students the opportunity to compete at Northrop Grumman Innovation Challenge and Science Olympiad in the Rancho Bernardo area |
| 9/2012 - 6/2013 | *Literary Arts Magazine advisor, VHS* - Advised students on reviving a literary arts magazine entitled “Curiosity Collected” |
| 4/2011 & 4/2013 | *Every 15 Minutes, VHS* - Helped to organize and facilitate program designed to reduce student driving under the influence of alcohol. |

# **EDUCATION**

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| *Pending (5/2014)* | M.A. Education Administration, California State University San Marcos |
| 5/2007 | Single Subject Teaching Credential, California State University San Marcos |
| 6/2003 | B.S. Biochemistry and Cell Biology, University of California San Diego |

## HONORS AND AWARDS

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| 5/20149/2013 | Tireless Teacher Award, Vista High School Honor V Recipient, Vista High School  |
| 8/2006 | Robert Noyce Teacher Scholar, National Science Foundation |

# **PROFESSIONAL DEVELOPMENT**

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| 9/2009 - current | The Center for Integrative Psychology at Alliant International University |
| 6/2013 | International Baccalaureate training for IB Environmental Systems & Societies Level 2 workshop |
| 2/20135/2012 12/2011 | *Imagine* - California Association of Directors of Activities (CADA) Conference*Transforming School Culture II* - Anthony Muhammad *Transforming School Culture I* - Anthony Muhammad |
| 11/2011 | *Area G Student Conference* - CADA  |

**REFERENCES**

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